

**Public Works Committee Meeting
June 6, 2023
Council Chambers
Minutes**

Members Present:

Mrs. Ellen Richardson, Chairperson
Mr. Arthur Leonard, Mayor
Mr. Chris Bott, Vice Mayor

Absent:

Staff Present:

Mr. Michael T. Tolbert, Town Manager
Mr. Wes Parks, Public Works Director

Others Present:

Mr. Jay Savage, Councilman

Call to Order

Chairperson Richardson called the meeting to order at 6:00 p.m.

Public Participation

There was none.

Agenda Adoption

Mayor Leonard motioned, seconded by Vice Mayor Bott to adopt the agenda as presented. All present were in favor and the motion was carried.

Consider FY23-28 Sanitation Contract

Town Manager Tolbert asked the Committee to review the Sanitation Contract. He advised that the bid was received May 19th with 1 bidder, Davis Disposal, Inc. He read the bids for each year:

Year 1 - \$ 402,697

Year 2 - \$ 412,456

Year 3 - \$ 412,456

Year 4 - \$ 424,456

Year 5 - \$ 436,909

5-Year Contract is: \$2,089,064

Town Manager Tolbert also stated that the only variables in the quote are those allowed in the specifications for increases in County tipping fees. He also explained the other considerations. He stated that last budget year he asked for an increase in the trash collection fees that is billed on the water bill, and an increase of \$0.10 was approved. He added that by looking into the contract, he feels an increase is necessary. The trash fee is currently \$2.10 per week on the quarterly water bill. He advised that \$2.10 for year one of the new contract is sufficient, increasing it to \$2.15 for years 2 and 3, and increasing it to \$2.20 for year 4, and \$2.30 for year 5.

Town Manager Tolbert explained the tipping fees and feels there's a little cushion for the increase in tipping fees. He stated that increasing the trash collection fees is a necessity to meet the obligation of the contract. He added that Davis Disposal, Inc. was the only bidder. There were 3 other contractors that expressed interest, and packets were sent to them as well. He also explained the fuel surcharge and tipping fees.

Councilwoman Richardson asked if there was going to be a new cell at the landfill.

Town Manager Tolbert stated that the tipping fees are always going to increase because their costs are increasing. He is unaware if they have any new licenses from the DEQ or the EPA for additional cells. He reiterated the proposed increase in trash collection fees. He advised once the contract is approved, Finance Director Lewis will calculate the schedule of values based on the bid sheet. This will break down the monthly billings for Davis Disposal. He advised of the costs to conduct trash collection in-house.

There was further discussion regarding the increase to the weekly trash collection fee.

Mayor Leonard motioned, seconded by Vice Mayor Bott to recommend to Council to approve the 5-year Sanitation Contract with Davis Disposal as presented and to raise the trash collection fees to \$2.30 per week. Unanimously approved.

Committee Comments

Mayor Leonard thanked Public Works for taking the millings to some of the roads in Ocean Breeze. He asked if the Town was planning to do anything about the drainage there.

There was further discussion about drainage, septic, sewage, and mailboxes.

Adjournment

Mayor Leonard motioned, seconded by Vice Mayor Bott to adjourn. All present were in favor and the motion was carried.